



STATE OF LOUISIANA  
DEPARTMENT OF STATE CIVIL SERVICE  
**LOUISIANA BOARD OF ETHICS**  
8401 UNITED PLAZA BOULEVARD  
SUITE 200  
BATON ROUGE, LA 70809-7017  
(225) 922-1400  
FAX: (225) 922-1414  
1-800-842-8630  
www.ethics.state.la.us

**CONFIDENTIAL**

Disclosure of any  
information contained  
herein or in connection  
herewith is a criminal  
misdemeanor pursuant to  
LSA-R.S. 42:1141E(12)-(13)

January 24, 2002

Tom Snell  
P.O. Box 308  
Farmerville, LA 71241

EXHIBIT 11

RE: Ethics Board Docket No. 2001-280

Dear Mr. Snell:

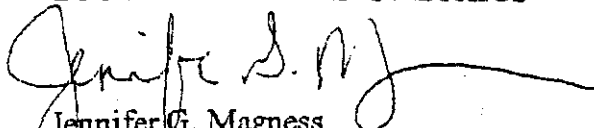
The Board of Ethics, at its January 16, 2002 meeting, considered an investigation report generated as a result of allegations that you worked for and owned in excess of 25% of a company, Send Technologies, which did business with the Union Parish School Board while you served as an employee of the Union Parish School Board. The investigation report revealed that you owned only 15% of Send Technologies and that you were not an employee of Send Technologies. Further, you did not participate in the initial contract between Send Technologies and the Union Parish School Board. However, there is an ongoing contract between Send Technologies and the Union Parish School Board while you serve as the Superintendent for the Union School Board.

Based upon the information obtained, the Board concluded and instructed me to inform you that no violation of the Code of Governmental Ethics was presented by your ownership interest in Send Technologies as you own less than 25%. However, as Superintendent you are deemed to participate in every contract involving the Union Parish School Board. Therefore, your service as Superintendent while Send Technologies has an ongoing contract with the school board presents an ongoing conflict pursuant to Section 1112B(2). Therefore, the Board instructed me to inform you that it would close the file in this provided the ongoing conflict is resolved by (1) the contract between Send Technologies and the Union Parish School Board being terminated immediately, or (2) by the Union Parish School Board submitting a disqualification plan pursuant to Section 1112C of the Code and Chapter 14 of the Rules for the Board of Ethics whereby the school board would make any and all decisions with respect to the ongoing contract and would oversee every aspect of the current contract. Please respond by **February 24, 2002** as to what, if anything, will be done to resolve this conflict.

If you have any questions, please feel free to contact me.

Sincerely,

LOUISIANA BOARD OF ETHICS

  
Jennifer G. Magness  
For the Board

EB:JGM

AN EQUAL OPPORTUNITY EMPLOYER



## ***JOB DESCRIPTION***

### ***Technology Systems Administrator***

**TITLE:** Technology Systems Administrator

**QUALIFICATIONS:** Valid Louisiana Teaching Certificate  
Experience in development and management of technologies.

**REPORTS TO:** Superintendent

**PERSONNEL EVALUATION RESPONSIBILITY:** None

**JOB GOALS:** To make available to all students educational opportunities that will provide them with the technology skills to function successfully in life; to provide staff development.

### **Performance Responsibilities**

- 1. Functions of the Technology Systems Administrator:**
  - a. Provide leadership in the development and/or dissemination of materials in area of technology multimedia**
  - b. Develop, implement and evaluate special multimedia programs**
  - c. Develop, implement and evaluate professional development programs**
  - d. Keep abreast of new trends**
  - e. Makes recommendations promoting the improvement of multimedia programs**
  - f. Obtains outside consultants according to established policy**

## **Technology Systems Coordinator**

**Page 2**

- g. Coordinates with the principal site-based multimedia activities**
- h. Provides assistance to principals in:**
  - (1) Developing technology plan**
  - (2) Maintaining and assessing effectiveness of technology plan**
  - (3) Determining the best usage of technology materials and equipment**
  - (4) Multimedia supervision**
  - (5) Areas of special need**

### **2. Critical Responsibilities**

- a. Continues professional growth and development**
- b. Adheres to standards of ethical behavior**
- c. Adhere to local school board policies, procedures, and philosophy**
- d. Assume management responsibilities and decisions in area of specialization**
  - (1) Participating in personnel orientation**
  - (2) Planning and implementing in-service training**
  - (3) Preparing and administering technology related budgets**
  - (4) Making presentations to the school board when requested**
  - (5) Maintaining accurate and timely records/reports**
  - (6) Maintaining an effective system of distribution of equipment and materials to schools**
  - (7) Participating in site-based facility planning for technology**
  - (8) Planning & implementing technology programs and activities as mandated by the local school board, the State Department of Education, or other governing agencies, and**
  - (9) Working with principals in implementing programs, services, and resolving technology problems**

**Technology Systems Administrator**

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- e. **Communication and interpersonal relationship**
  - (1) **Interpreting technology programs to the community**
  - (2) **Addressing concerns in area of responsibility**
  - (3) **Preparing and disseminating communications regarding technology plan**
  
- f. **Personal qualities**
  - (1) **Reveals a positive attitude and sets appropriate models as evidenced by:**
    - (a) **Appearance**
    - (b) **Relationships**
    - (c) **Use of standard English**
  - (2) **Demonstrates competency in areas of responsibilities**

**3. Other Requirements**

**Adheres to the regulations, policies, and procedures established by the State Board of Elementary and Secondary Education, the State Department of Education, and the local School Board, and/or other official publications.**

**Evaluation: Performance will be evaluated in accordance with the provisions of the School Board's policy on evaluation of personnel.**

May 20, 1997  
Date

Tom Snell  
Employee's Signature

## Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
10378	7225	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$23,954.78
10378	7226	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	1998	INTERNET ACCESS	\$17,131.50
11873	14026	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,845.00
11873	14034	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,384.60
11873	14039	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,064.00
11873	14042	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$2,792.00
11873	14053	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,409.60
11873	14062	UNION PARISH SCHOOL BOARD	143001583	Century Tel. of Central Louisiana	FUNDED	1998	TELCOMM SERVICES	\$1,277.50
11873	14067	UNION PARISH SCHOOL BOARD	143001583	Century Tel. of Central Louisiana	FUNDED	1998	TELCOMM SERVICES	\$2,250.00
11873	14070	UNION PARISH SCHOOL BOARD	143001583	Century Tel. of Central Louisiana	FUNDED	1998	TELCOMM SERVICES	\$553.00
11873	14074	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,521.00
11873	14079	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1998	TELCOMM SERVICES	\$1,812.60
16738	13956	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$329.67
16738	13960	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,959.30
16738	13963	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$697.90
16738	13967	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$325.60
16738	13970	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,269.60
16738	13974	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$1,269.60
16738	13980	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$697.90
16738	13982	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$897.30
16738	13986	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$366.30
16738	13988	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$897.30
16738	13991	UNION PARISH SCHOOL BOARD	143005933	Anixter, Inc.- 146	FUNDED	1998	INTERNAL CONNECTIONS	\$284.90
16956	14254	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14255	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14256	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14257	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14258	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14259	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14260	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14261	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
16956	14262	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1998		
17134	14446	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$6,682.50
17134	14455	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$4,025.70
17134	14462	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$1,725.60
17134	14472	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	\$5,940.00
17134	14476	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1998	INTERNAL CONNECTIONS	\$5,940.00
17134	14483	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$2,767.80
17134	14489	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$3,558.60
17134	14491	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$3,558.60
17134	14496	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$6,682.50
17134	14498	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems	FUNDED	1998	INTERNAL CONNECTIONS	\$1,509.90

## Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
209497	483189	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1999	TELCOMM SERVICES	\$3,772.00
209497	483190	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	1999	INTERNAL CONNECTIONS	\$10,002.36
121348	174311	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1999		
121741	175066	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	1999	INTERNAL CONNECTIONS	\$127,920.00
121741	176108	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$16,268.80
121741	176115	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,311.90
121741	176121	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,311.90
121741	176128	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$3,558.60
121741	176132	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$3,558.60
121741	176141	UNION PARISH SCHOOL BOARD	143007389	Global Data Systems, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$4,100.00
121741	176227	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$13,413.56
121741	176237	UNION PARISH SCHOOL BOARD	143011425	DiversiFIRE, Inc.	FUNDED	1999	INTERNAL CONNECTIONS	\$6,560.00
122211	176017	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1999	TELCOMM SERVICES	\$46,454.64
122211	184282	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	1999	TELCOMM SERVICES	\$9,548.08
122211	184291	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	1999	TELCOMM SERVICES	\$41,328.00
119672	171014	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	1999		
119672	171021	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	1999	INTERNET ACCESS	\$23,124.00
125780	184809	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,021.60
125780	184824	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30
125780	184829	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30
125780	184831	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$10,420.90
125780	184833	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60
125780	184835	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60
125780	184837	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60
125780	184842	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$10,420.90
125780	184846	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30
125780	184851	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$13,398.30
125780	184856	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executo	FUNDED	1999	INTERNAL CONNECTIONS	\$11,909.60

**Attachment 13**

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
160965	405626	UNION PARISH SCHOOL BOARD	143006913	CenturyTel Wireless, Inc. f/k/a Century	FUNDED	2000	TELCOMM SERVICES	\$1,806.00
160965	405655	UNION PARISH SCHOOL BOARD	143020987	Key Tech Communication Services, L.L	FUNDED	2000	TELCOMM SERVICES	\$1,281.00
160965	385749	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2000	TELCOMM SERVICES	\$121,416.12
160965	385761	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2000	TELCOMM SERVICES	\$27,216.00
160965	385823	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2000	INTERNET ACCESS	\$63,000.00
163210	405241	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2000	INTERNAL CONNECTIONS	\$80,900.40
163210	405275	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2000	INTERNAL CONNECTIONS	\$7,912.80
163210	405449	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2000	INTERNAL CONNECTIONS	\$50,547.00

**Attachment 13**

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
229706	618168	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	2001	TELCOMM SERVICES	\$21,093.00
229706	594001	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2001	TELCOMM SERVICES	\$107,710.97
229706	594023	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2001	TELCOMM SERVICES	\$25,596.00
229706	594052	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.	FUNDED	2001	INTERNET ACCESS	\$59,250.00
229706	594092	UNION PARISH SCHOOL BOARD	143006913	CenturyTel Wireless, Inc.	FUNDED	2001	TELCOMM SERVICES	\$7,465.50
229706	594323	UNION PARISH SCHOOL BOARD	143020645	Metrocall Inc.	FUNDED	2001	TELCOMM SERVICES	\$1,204.75
229718	592818	UNION PARISH SCHOOL BOARD	143010002	Send Technology, L.L.C.		2001	INTERNAL CONNECTIONS	\$78,861.15
229718	594487	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2001	INTERNAL CONNECTIONS	\$20,453.70
229718	648585	UNION PARISH SCHOOL BOARD	143022826	Vantage Systems Design, Inc.		2001	INTERNAL CONNECTIONS	\$13,050.00
229718	638672	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.		2001	INTERNAL CONNECTIONS	\$48,250.20
229718	638959	UNION PARISH SCHOOL BOARD	143004408	McKee Electronics, Inc. D/B/A Executone of MS		2001	INTERNAL CONNECTIONS	\$20,822.82

## Attachment 13

471 App	FRN	Applicant Name	SPIN	Service Provider Legal Name	Status	Year	Service ID	Requested
289546	829239	UNION PARISH SCHOOL BOARD	143005588	CDW Computer Centers, Inc.		2002	INTERNAL CONNECTIONS	\$17,798.22
289546	799289	UNION PARISH SCHOOL BOARD	143020645	Metrocall Inc.	FUNDED	2002	TELCOMM SERVICES	\$1,426.80
289546	799400	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799495	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799568	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799596	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799630	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP	FUNDED	2002	INTERNAL CONNECTIONS	\$4,802.40
289546	799649	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2002	INTERNAL CONNECTIONS	\$4,268.80
289546	799676	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$6,072.43
289546	799688	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,327.30
289546	799700	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.		2002	INTERNAL CONNECTIONS	\$1,816.88
289546	799721	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$7,152.52
289546	799742	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,610.80
289546	799752	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$3,963.71
289546	799766	UNION PARISH SCHOOL BOARD	143005890	Comark, Inc.		2002	INTERNAL CONNECTIONS	\$1,816.88
289546	799845	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	799860	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,341.50
289546	799877	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	799884	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$850.50
289546	793966	UNION PARISH SCHOOL BOARD	143004824	BellSouth Telecommunications, Inc.	FUNDED	2002	TELCOMM SERVICES	\$123,609.26
289546	793973	UNION PARISH SCHOOL BOARD	143001192	AT&T Corp.	FUNDED	2002	TELCOMM SERVICES	\$26,568.00
289546	794080	UNION PARISH SCHOOL BOARD	143008900	ALLTEL Communications, Inc.	FUNDED	2002	TELCOMM SERVICES	\$10,184.40
289546	794101	UNION PARISH SCHOOL BOARD	143001583	CenturyTel of Central Louisiana, Inc.	FUNDED	2002	TELCOMM SERVICES	\$26,568.00
289546	794146	UNION PARISH SCHOOL BOARD	143004691	Anixter Inc.	FUNDED	2002	INTERNAL CONNECTIONS	\$5,341.50
289546	794169	UNION PARISH SCHOOL BOARD	143004340	Dell Marketing LP		2002	INTERNAL CONNECTIONS	\$19,444.68



JAMES E. YELDELL

ALEX W. RANKIN

STEPHEN J KATZ

SCOTTY W. LOWERY

LAW OFFICES  
**RANKIN, YELDELL & KATZ**

A PROFESSIONAL LAW CORPORATION  
411 SOUTH WASHINGTON  
BASTROP, LOUISIANA 71220

TELEPHONE  
BASTROP  
318-281-4913

FAX  
318-281-9819

March 28, 2003

EXHIBIT 14

Letter of Appeal  
Schools and Libraries Division  
Box 125 - Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981

Dear Sir:

Our firm serves as general counsel to the Union Parish School Board.

I have reviewed the Letter Of Appeal from Send Technologies, L.L.C. to you in regard to its appeal and have consented to this correspondence serving as an attachment thereto or to be forwarded therewith.

On behalf of the Union Parish School Board we can affirm that the facts set forth in the Letter Of Appeal as they pertain to the Union Parish School Board are correct. The undersigned prepared the correspondence dated May 19, 1998 to Mike Lazenby, Superintendent of the Union Parish School Board attached as an exhibit and reviewed the May 11, 1998 memorandum from the business manager, Donna Cranford, to the members of the finance committee of the Union Parish School Board. I also received and reviewed the letters of May 22, 2001; January 24, 2002 and February 19, 2002 from the Louisiana Board of Ethics and provided information requested by it. I am also familiar with the minutes of the meeting of the Union Parish School Board on February 10, 2003 and the report made by its independent auditor set forth in those minutes.

Should you desire any additional information from the Union Parish School Board or from me, please feel free to contact me.

Sincerely,

RANKIN, YELDELL & KATZ  
(A PROFESSIONAL LAW CORPORATION)

BY:

  
Stephen J Katz

SJK/mt

## **EXHIBITS**

Exhibit 1 – 5	Funding Commitment Reports
Exhibit 6	Letter of Steve Katz March 13, 2003; Ethics Report
Exhibit 7	Letter of Steve Katz May 19, 1998
Exhibit 8	Disclosure Letter
Exhibit 9	Board Minutes; Independent Auditor Opinion
Exhibit 10	Original Service Proposals Internet Access 1998
Exhibit 11	Ethics Letter of January 24, 2002; Disqualification Plan
Exhibit 12	Job Description
Exhibit 13	Union Parish Vendor Requests 1998 – 2002
Exhibit 14	Letter of Steve Katz March 28, 2003



Universal Service Administrative Company  
Schools & Libraries Division

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COMMITMENT ADJUSTMENT LETTER

April 24, 2003

TOM SNELL  
UNION PARISH SCHOOL BOARD  
MARIAN HIGHWAY,  
FARMERVILLE, LA 71241

Re: COMMITMENT ADJUSTMENT

Funding Year: 1999 -2000

Form 471 Application Number: 209497

Dear Applicant:

Our routine reviews of Schools and Libraries Program funding commitments revealed certain applications where funds were committed in violation of program rules.

In order to be sure that no funds are used in violation of program rules, SLD must now adjust your overall funding commitments. The purpose of this letter is to make the adjustments to your funding commitments required by program rules.

UNION PARISH SCHOOL BOAR

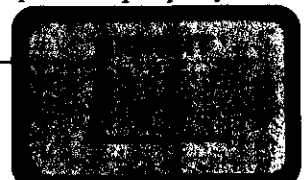
MAY 2 2003

FUNDING COMMITMENT REPORT

RECEIVED

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the FRNs from your application for which adjustments are necessary. The SLD is also sending this information to your service provider(s), so preparations can be made to implement this decision. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

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1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Commitment Adjustment Letter you are appealing. Your letter of appeal must include the applicant name and the Form 471 Application Number from the top of this Commitment Adjustment Letter.
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4. Provide an authorized signature on your letter of appeal.

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- **FUNDING COMMITMENT ADJUSTMENT EXPLANATION:** This entry provides a description of the reason the adjustment was made.

## **Funding Commitment Report for Application Number: 209497**

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Funding Request Number: 483189                      SPIN: 143004824

Service Provider:    BellSouth Telecommunications, Inc.

Contract Number:    TC-1

Services Ordered:        TELCOMM SERVICES

Site Identifier:

Billing Account Number:

Adjusted Funding Commitment:                      \$0.00

Funds Disbursed to Date:                              \$0.00

Funds to be Recovered:                                \$0.00

### **Funding Commitment Adjustment Explanation:**

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 716920000143248 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

**UNION PARISH SCHOOL BOARD  
MARIAN HIGHWAY,  
FARMERVILLE, LA 71241**



**Universal Service Administrative Company**  
Schools & Libraries Division

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**COMMITMENT ADJUSTMENT LETTER**

April 24, 2003

Tom Snell  
UNION PARISH SCHOOL BOARD  
MARIAN HIGHWAY  
FARMERVILLE, LA 71241

Re: COMMITMENT ADJUSTMENT

Funding Year: 1999 -2000

Form 471 Application Number: 121741

Dear Applicant:

Our routine reviews of Schools and Libraries Program funding commitments revealed certain applications where funds were committed in violation of program rules.

In order to be sure that no funds are used in violation of program rules, SLD must now adjust your overall funding commitments. The purpose of this letter is to make the adjustments to your funding commitments required by program rules.

UNION PARISH SCHOOL BOA

MAY 2 2003

**FUNDING COMMITMENT REPORT**

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the FRNs from your application for which adjustments are necessary. The SLD is also sending this information to your service provider(s), so preparations can be made to implement this decision.

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RECEIVED





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4. Provide an authorized signature on your letter of appeal.

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- **CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.
- **SERVICES ORDERED:** The type of service ordered from the service provider, as shown on Form 471.
- **SITE IDENTIFIER:** The Entity Number listed in Form 471 for "site specific" FRNs.
- **BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.
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- **FUNDS DISBURSED TO DATE:** This represents the total funds which have been paid up to now to the identified service provider for this FRN.
- **FUNDS TO BE RECOVERED:** This represents the amount of Funds Disbursed to Date that exceed the Adjusted Funding Commitment amount. These funds will have to be recovered. If the Funds Disbursed to Date do not exceed the Adjusted Funding Commitment amount, this entry will be \$0.
- **FUNDING COMMITMENT ADJUSTMENT EXPLANATION:** This entry provides a description of the reason the adjustment was made.

## **Funding Commitment Report for Application Number: 121741**

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Funding Request Number: 176108                      SPIN: 143007389

Service Provider: Global Data Systems, Inc.

Contract Number: 4782G

Services Ordered: INTERNAL CONNECTNS\_S

Site Identifier:

Billing Account Number:

Adjusted Funding Commitment:                      \$0.00

Funds Disbursed to Date:                              \$13,194.90

Funds to be Recovered:                                \$13,194.90

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 716920000143248 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

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Funding Request Number: 176115                      SPIN: 143007389

Service Provider: Global Data Systems, Inc.

Contract Number: 4781G

Services Ordered: INTERNAL CONNECTIONS

Site Identifier: 81606                      BERNICE HIGH SCHOOL

Billing Account Number:

Adjusted Funding Commitment:                      \$0.00

Funds Disbursed to Date:                              \$4,149.00

Funds to be Recovered:                                \$4,149.00

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 716920000143248 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

---

Funding Request Number: 176121                      SPIN: 143007389  
Service Provider: Global Data Systems, Inc.  
Contract Number: 4781G  
Services Ordered: INTERNAL CONNECTIONS  
Site Identifier: 81650              LILLIE ELEMENTARY SCHOOL  
Billing Account Number:

Adjusted Funding Commitment:                      \$0.00  
Funds Disbursed to Date:                      \$4,149.00  
Funds to be Recovered:                      \$4,149.00

**Funding Commitment Adjustment Explanation:**

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Funding Request Number: 176128                      SPIN: 143007389  
Service Provider: Global Data Systems, Inc.  
Contract Number: 4781G  
Services Ordered: INTERNAL CONNECTIONS  
Site Identifier: 81655              MARION ELEM & HIGH SCHOOL  
Billing Account Number:

Adjusted Funding Commitment:                      \$0.00  
Funds Disbursed to Date:                      \$3,456.00  
Funds to be Recovered:                      \$3,456.00

**Funding Commitment Adjustment Explanation:**

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Funding Request Number: 176132                      SPIN: 143007389  
Service Provider:    Global Data Systems, Inc.  
Contract Number:    4781G  
Services Ordered:        INTERNAL CONNECTIONS  
Site Identifier:    81686              SPEARSVILLE ELEM-HIGH SCHOOL  
Billing Account Number:  
Adjusted Funding Commitment:                      \$0.00  
Funds Disbursed to Date:                      \$3,456.00  
Funds to be Recovered:                      \$3,456.00  
Funding Commitment Adjustment Explanation:

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Funding Request Number: 176141                      SPIN: 143007389  
Service Provider:    Global Data Systems, Inc.  
Contract Number:    4781G  
Services Ordered:        INTERNAL CONNECTNS\_S  
Site Identifier:  
Billing Account Number:  
Adjusted Funding Commitment:                      \$0.00  
Funds Disbursed to Date:                      \$0.00  
Funds to be Recovered:                      \$0.00  
Funding Commitment Adjustment Explanation:

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Funding Request Number: 176227                      SPIN: 143004691

Service Provider: Anixter, Inc.

Contract Number: 4787G

Services Ordered: INTERNAL CONNECTNS\_S

Site Identifier:

Billing Account Number:

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$0.00

Funds to be Recovered: \$0.00

Funding Commitment Adjustment Explanation:

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Funding Request Number: 176237                      SPIN: 143011425

Service Provider: DiversiFIRE, Inc.

Contract Number: 4788G

Services Ordered: INTERNAL CONNECTNS\_S

Site Identifier:

Billing Account Number:

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$0.00

Funds to be Recovered: \$0.00

Funding Commitment Adjustment Explanation:

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**UNION PARISH SCHOOL BOARD  
MARIAN HIGHWAY  
FARMERVILLE, LA 71241**



Universal Service Administrative Company  
Schools & Libraries Division

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COMMITMENT ADJUSTMENT LETTER

April 24, 2003

Tom Snell  
UNION PARISH SCHOOL BOARD  
MARIAN HIGHWAY  
FARMERVILLE, LA 71241

Re: COMMITMENT ADJUSTMENT  
Funding Year: 2000 -2001  
Form 471 Application Number: 160965

Dear Applicant:

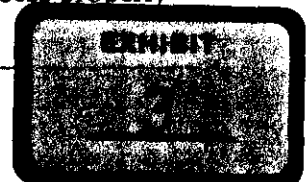
Our routine reviews of Schools and Libraries Program funding commitments revealed certain applications where funds were committed in violation of program rules.

In order to be sure that no funds are used in violation of program rules, SLD must now adjust your overall funding commitments. The purpose of this letter is to make the adjustments to your funding commitments required by program rules.

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- **FUNDS TO BE RECOVERED:** This represents the amount of Funds Disbursed to Date that exceed the Adjusted Funding Commitment amount. These funds will have to be recovered. If the Funds Disbursed to Date do not exceed the Adjusted Funding Commitment amount, this entry will be \$0.
- **FUNDING COMMITMENT ADJUSTMENT EXPLANATION:** This entry provides a description of the reason the adjustment was made.

## **Funding Commitment Report for Application Number: 160965**

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Funding Request Number: 385749                      SPIN: 143004824

Service Provider: BellSouth Telecommunications, Inc.

Contract Number: T

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$89,739.38

Funds to be Recovered: \$89,739.38

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 482150000255298 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

---

Funding Request Number: 385761                      SPIN: 143001192

Service Provider: AT&T Corp.

Contract Number: T

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment: \$0.00

Funds Disbursed to Date: \$4,451.66

Funds to be Recovered: \$4,451.66

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 482150000255298 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.

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Funding Request Number: 405626                      SPIN: 143006913

Service Provider: CenturyTel Wireless, Inc.

Contract Number: 5774G

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment:                      \$0.00

Funds Disbursed to Date:                      \$368.05

Funds to be Recovered:                      \$368.05

Funding Commitment Adjustment Explanation:

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Funding Request Number: 405655                      SPIN: 143020987

Service Provider: Key Tech Communication Services, L.L.C

Contract Number: 5775G

Services Ordered: TELCOMM SERVICES

Site Identifier:

Billing Account Number: 318-368-9715

Adjusted Funding Commitment:                      \$0.00

Funds Disbursed to Date:                      \$0.00

Funds to be Recovered:                      \$0.00

Funding Commitment Adjustment Explanation:

After thorough investigation it has been determined that Tom Snell is associated with Send Technology LLC, a service provider. Tom Snell is also the contact person on the Form 470: 482150000255298 that is referenced for this funding request. The Form 470 associated with this funding request contains service provider (SP) contact information, which violates the intent of the competitive bidding process. Competitive bidding violation occurs when a SP associated with the Form 470 participates in competitive bidding process as a bidder. As a result of the competitive bidding violation the SLD is rescinding the committed amount in full.